



## Document Portfolio Archive

<http://www.gnish.com/>



### eMOD - BC Project Management

Organization: eMOD - BC

Date: 1/28-3/01



July 9, 2008

### Sarbanes-Oxley (SOX) IT Risk Analysis

Score



### SOX Compliance IT General Controls



### LOS and Web interface NovaStar branch



### Children and Families Commission occhildrenandfamilies.com

**AVAVA**  
eLearning

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### BYI Course Overview

The BYI training module consists of seven self-paced modules of instruction with interactive exercises and assessments. Please click on any of the modules to view the course content. The course also includes a final assessment. The course also includes a final assessment. The course also includes a final assessment.

- Course Introduction
- Module 1: System Overview
- Module 2: User Access Management
- Module 3: System Configuration
- Module 4: System Administration
- Module 5: System Security and Performance
- Module 6: System Backup and Recovery
- Module 7: System Troubleshooting
- Module 8: System Support and Maintenance

Begin



## Documentation Archive

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### Client Documentation

- 9# Boeing eMOD BC - Project Management - 2008
- 8# Sparta - SOX audit - 2005
- 7# FCG - SOX audit - 2004
- 6# NovaStar - LOS and Web - 2004
- 5# CFC Orange County - occhildrenandfamilies.com - 2003
- 4# Avaya - SAP Business Warehouse - 2002
- 3# Conexant - Divisional Split - 2001
- 2# Pacific Life - Web Log Manager/WebTrends - 2000
- 1# OC Register - CCI Mail Spooler - 1999

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### Conexant Divisional Split Newport Beach Servers Documentation



### Web Log Manager

### WLM Manual Documentation

### CCI - Mail Spooler Manual and Documentation

Prepared by: Gary Resnikow  
From: DSC Consulting  
Hyderabad/December 1999

Contents

ETA System Review – ETASP

- 1.0 Document
- 1.1 Request for Proposal – RFP
- 1.2 Request – RF
- 1.3 Solicitation – Award
- 1.4 Meeting – Kick-off
- 1.5 Requirements – BRD
- 1.6 Project Charter – PC
- 2.0 Administration
- 2.1 Design Build
- 2.2 Site Map
- 2.3 Site Plans
- 2.4 Design
- 2.5 Design Options
- 2.6 Submittal of Design
- 3.0 Development
- 3.1 Statement of Work – SOW
- 3.2 Planning
- 3.3 Selection – Building
- 3.4 System Plan
- 3.5 Layout
- 3.6 Site
- 3.7 Layout
- 3.8 Site
- 3.9 Sign-off
- 3.10 Closing

Appendix

ETA Systems Process – ETASP

Purpose

The systems process is utilized by the project manager and the PMO of ETA advertising agency. The purpose is to define requirements and processes used on client projects.

The first shared space is where all project documentation is stored: [\003\003](#)

The Document folders contains all the document templates: [\003\003\003\003\003](#)

The Projects are maintained in their client folders: [\003\003\003\003\003\003](#)

When a new ETASP project is started a client folder is created, and all appropriate templates are copied from the template folder to the new client folder. Document "1.0-Client" contains the list of documents the PMO has assigned for the PM to create and maintain for the project.

Definitions

**Project Management (PM)** – The discovery, architecture, design, development, and launch of creative solutions to meet client project objectives (ETASP).

**ETA Systems Process (ETASP)** – consists of the information generated, documentation created and managed, by both the creative team and project manager, working for the project management office.

**Project Team** – consists of the project manager and the program manager, overseeing the project management office, working on ETA client projects.

**Creative Team** – consists of the creative designers and developers, working on ETA client projects.

**Project** – a project is a set of organized activities defined in phases and systems, created by the creative team, and managed by the project team, in the ETA systems process.

**Creative Team members:**  
Designer: include Nick. Developers include Scott.

**Project Team members:**  
Project Managers are AJ and other PMs.

**Project Management Office**  
The Project Management Office (PMO) is composed of the Vice President – Creative.

Date	PMO	PM	PMO
Responsible	Assigned	Completed	Approved
1.0 Document	8	10/11/2017	8
1.1 RFP			
1.2 Request			
1.3 RF			
1.4 Meeting			
1.5 Kick-off			
1.6 Requirements			
1.7 Project Charter			
2.0 Administration			
2.1 Design Build			
2.2 Site Map			
2.3 Site Plans			
2.4 Design			
2.5 Design Options			
2.6 Submittal of Design			
3.0 Development			
3.1 Statement of Work			
3.2 Planning			
3.3 Selection – Building			
3.4 System Plan			
3.5 Layout			
3.6 Site			
3.7 Layout			
3.8 Site			
3.9 Sign-off			
3.10 Closing			

ETA Systems Process  
Project Charter

Last Updated: Dec 13, 2017

Author: Gary Neuhanus/AJ  
Owner: Cassandra Popli

ETA Systems Process  
Statement of Work

Last Updated: Dec 13, 2017

Author: Gary Neuhanus/AJ  
Owner: Cassandra Popli



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1. Active Projects
2. Proposed Projects
3. P3 Projects
4. Active Operations

### Appendices

- A. Completed Projects

## 1 – ACTIVE PROJECTS

Project Name	Rank	Phase	IT Manager	IT Team	Project Manager	Target
Telco - Reduction	I-P2	Investigation	Mike	Xavier-Grapevine	Gary	12/31/17
Phone Upgrade - Elk Hill	I-P1	Phones	Mike	James, Ravi	Gary	12/31/16
Solar Winds (CA1)	I-P2	Implementation	Mike	Arthur-Grapevine	Gary	11/7/16
ERC-TV	I-P2	Closing	Steve	Grapevine, Inderjit	Gary/Inderjit	9/30/16
Printing (MPS)	I-P1	Planning	Eddie	Eddie, Steve	Gary	9/31/16
Service Desk - Phase 2	I-P2	Implementation	Eddie	Derek	Gary, Derek	10/31/16

## 2 – PROPOSED PROJECTS

Proposal Name	Rank	Proj/App/Imp	IT Manager	IT Team	Project Manager	Target
IS Network Redun (CA1)	P3	Initiation	Mike	James	Gary/Mike	Q3-2017

## Telco - Reduction





